

**2023-
2024**

ANNUAL REPORT

OTTAWA FOYERS PARTAGE



Vision



Everyone is empowered to thrive and live their best life.

Mission

OFP provides support to empower people with disabilities to engage with the world.





Our Staff Team

Management/Administration

Kim Gallant, Executive Director

Laura McCrae, Director of Operations

Lindsay Gillis, Director of Development

Julia Gillespie, Executive Assistant and Office Administrator

Program Supervisors and Home Locations

As of August 9th, 2024

Conor O’Keeffe Albion Residence, CentrepoinTE Residence, Constellation Residence, Respite

Laura Scott Meridian Residence, Rossland Residence, Supported Independent Living

Louisa Appiah Biscayne Residence, Meadowlands Residence


Mathieu Turgeon ComputerWise, Outreach, Pallister Residence

Vira Kelly Kodiak Residence, Southmore Residence

Employment Snapshot

As of March 31st, 2024

Full Time Staff	42
Part Time Staff	45
Relief	24
Students	13



OFP Board of Directors

2023-2024

On behalf of everyone at OFP, we would like to thank you for your time, dedication, and commitment.

We could not successfully serve and engage in our mission if we did not have the leadership of our Board of Directors.

Andre Rancourt
President

Scott Bulbrook
Treasurer

Stephen Swanson
Secretary

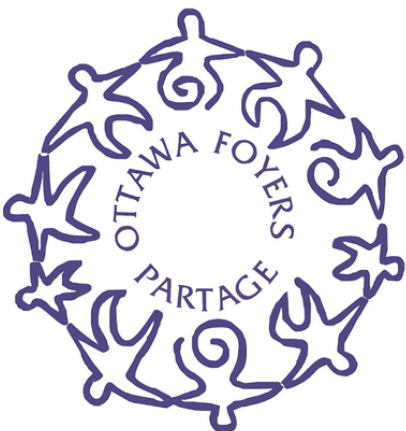
Directors

Steve Gauthier

Marianne Harvey

Rahma Isse

Jack Neale



Years of Service 2024

Thank you to everyone for their years of hard work and dedication to our organization!

3 Years

Ogheneovo Mclarry Eduiyovwiri
Thara Salomon
Temitayo Olaogun
Olabisi Oladeji
Andrew Hoff
Alexandra Zemskova
Nazia Begum
Laura Scott

5 Years

Hazle Moore
Claudia Lopez
Ebunoluwa Oladejo
Luiz Silva
Crystal Williams
Rachael Ola-Peters
Majlinda Rrahmani
Ayad Alsamarraei

10 Years

Zhen Hameed
Victoria Jean Charles
Kayla Blanchette
Kim Gallant

20 Years

Jenn Gillette (Amazing!!!)

**GREAT
JOB!**

In Memoriam



October 14th, 1955- December 2nd, 2023



November 10th 1972- August 6th, 2023

OFP mourns the loss of some very special people.
With heavy hearts we remember Jennifer Ince and Betty-Ann Capogreco.



Newly Welcomed

OFP welcomed 10 new clients and residents to our organization in 2024:

Michael Yetman

Josh Offiong

Zo Kaw

Ivan Dong

Kiya Said

Rebecca Miller

Anthony Govas

Joanne Mackenzie

William Huneault

Hello

Welcome



Newly Opened

Respite Program



Our Respite Program offers a safe and comfortable environment where individuals can receive the care and support they need while their regular caregiver takes time off.

Meadowlands Residence



Our new residence allows us to further our goal of providing person-centred supportive housing. We remain committed to ensuring that each person who resides in our homes is provided with care and support that is tailored to their own unique needs.



Strategic Plan Update

In 2024 we completed a 5 year strategic plan and formed three committees to work on the strategic priorities

Skill Development

A committee including the ED, supervisors and front staff was formed who have since met four times, twice with a consultant.

This committee produced two surveys for new staff who are in the probationary period to gather information about onboarding, mentoring, and culture

Committee created a second survey for all employees to gather information on their interest in training, what they felt was the best method for delivering training, and whether they would be interested in being a trainer

Retention

A committee made up of a director, supervisors, and staff was formed, which has since met three times. OSSO has been invited to these meetings to provide their expertise.


The committee has agreed to focus on retention rather than recruitment. From this, a joint survey has been sent out seeking feedback on this issue

Looking for feedback from those who left before the end of their probation period.

Safety and Trust

A committee made up of a director and supervisors was formed, which has since met three times.

Over these meetings, the committee has established a foundation for next steps
Currently looking for more staff representation on the committee.





Letter from the Executive Director

The Last Ten Years


Reflecting on the last ten years, I am incredibly proud of our journey. We have transformed from a small, almost unknown agency to a significant force in the DS sector in Ottawa. Our mission has expanded, and our impact has touched lives and made a difference to people and the sector. This journey is a testament to our shared commitment and efforts.

In 2014, we served 55 individuals in seven programs. Today, we serve over 80 individuals in 11 locations. Over the last ten years, we have evolved to serve individuals in Outreach and Respite services. We have also expanded our skills to dual diagnosis and complex individuals. This growth in our services and the number of individuals served clearly indicate our unwavering commitment to our mission.

Our annual budget was \$3.5 million in 2014 and is \$7.6 million today. Grant funding has diversified our revenues, allowing us to complete maintenance on many program locations and expand into new areas such as digital literacy.

Over the past decade, our staff team has grown significantly, from 55 to 138 employees. This growth in our human resources has been complemented by an expansion in our management team, which has grown from 7 to 10 members. Our finance team has also transitioned to OSSO, further enhancing our operations.

In 2023, we developed a formal strategic plan for OFP. This was an exercise that involved everyone in the agency. The strategic plan identified several areas for OFP to focus on involving the following topics: Human Resources, Organizational Development, Board Development, Service Quality, Partnerships, and Sustainability.





The Last Ten Years

In 2014, we had no partners other than other DS agencies. Today, we have built several partnerships: Compu Corps, OILC, Connected Canadians, Neil Squire, Ottawa U Maker Lab, CCI, CCRW, and CSED. These partnerships have expanded our ability to participate in more complex initiatives and extend our reach further into the community. We have always welcomed students from the Algonquin College DSW program, but we now welcome students from private colleges, from Carleton University and University of Ottawa Medical students.

The last ten years have not been without challenges and lessons learned. Like the rest of the sector, we have struggled with a lack of staff, but we have maintained good core staff; we have been able to attract and keep many staff and have not closed programs. This resilience is a testament to our commitment and ability to navigate through difficulties, reassuring our stakeholders of our stability.

One of the greatest challenges was the COVID pandemic, which disrupted services and taxed our staff mentally and physically. However, we overcame the pandemic and the hardships it caused, not by simply surviving but by innovating and adapting. This experience has made us a stronger, more well-prepared, and flexible agency, inspiring confidence in our ability to face future challenges. One of those challenges was receiving short notice that our former office space on Eccles Street was being sold and we had to move. What a journey CW has had from the small space on Booth, Durocher, Eccles and now to our beautiful new space on Belfast Road. The move from 2000 square feet to a bright and spacious 5000 square feet.

We continue to face the effects of inflation on our budgets. The little increases we have received have not kept up with inflation. Our management and staff teams have been creative in keeping us on budget, and we have applied for and received several grants to help with new initiatives and home maintenance.

As we look ahead, we are more determined than ever to continue positively impacting our community. Our goals for the next decade include launching new programs, expanding to additional communities, and deepening our commitment to sustainability. Together, we can achieve more.



Highlights



Grants Update 2024

Completed Grant Funded Projects

NHSP Community Based Project Grant. Completed March 2024. This funding allowed us to offer free digital literacy workshops to adults and seniors with disabilities. Conducted with Connected Canadians

Canada Summer Jobs program. Were able to hire four people for eight week term contracts

Ongoing Grant Funded Projects

OTF Capital Fund Awarded in fall of 2023. Working to update the automation for our front door and bathrooms, and improving the ventilation so that we can use the laser cutter at Belfast

Submitted Grants Awaiting Decision

CED grant submitted to the City of Ottawa with CompuCorps

EnAbling Change program with CompuCorps

OTF Seed Grant with CompuCorps

NHSP Grant for adaptive gaming program

OFP thanks our community partners for a successful year!



An agency of the Government of Ontario
Un organisme du gouvernement de l'Ontario



Financials and Operations

Ottawa Foyers Partage Statement of Financial Position		
March 31	2024	2023
Assets		
Current		
Cash (Note 1)	\$ 91,490	\$ 70,559
Short-term investments (Note 3)	410,447	486,430
Accounts receivable (Note 4)	104,165	256,973
Prepaid expenses	115,508	108,590
	721,610	922,552
Investments (Note 3)	189,628	91,058
Tangible capital assets (Note 5)	813,778	782,051
	\$ 1,725,016	\$ 1,795,661
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities	\$ 219,944	\$ 608,295
MCCSS contributions repayable (Note 6)	52,479	52,479
Deferred contributions (Note 6)	346,752	-
Current portion of mortgage payable (Note 8)	28,087	27,549
	647,262	688,323
Deferred contributions related to tangible capital assets (Note 7)	366,721	430,101
Mortgage payable (Note 8)	34,345	62,432
	1,048,328	1,180,856
Net assets		
Externally restricted (Note 9)		
Capital replacement reserve fund	115,133	112,808
Kodiak/Albion	65,000	65,000
Internally restricted (Note 10)		
Computer Wise	112,789	112,789
Unrestricted net assets	383,766	324,208
	676,688	614,805
	\$ 1,725,016	\$ 1,795,661

On behalf of the Board:

Copies of the completed financial statements for the year end March 31, 2024 are available upon request.

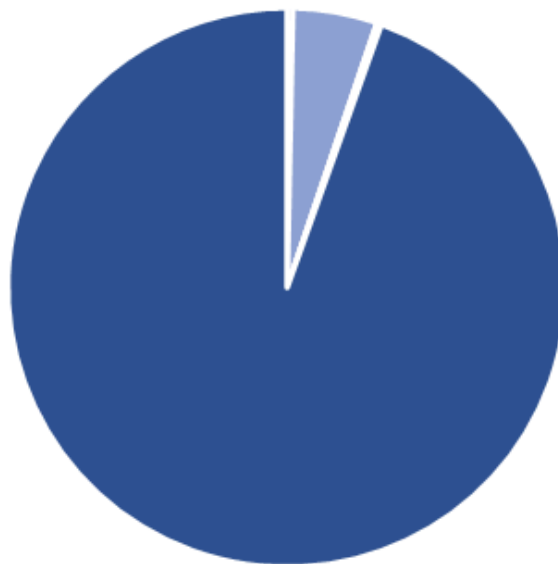
Income Breakdown

Income

Client rent, investment income, and donations each make up 1% or less of revenue.

Deferred MMCCS contributions include that which we received this year and are approved to be used next year, including our \$50,000 grant from Ontario Trillium Foundation

Revenue



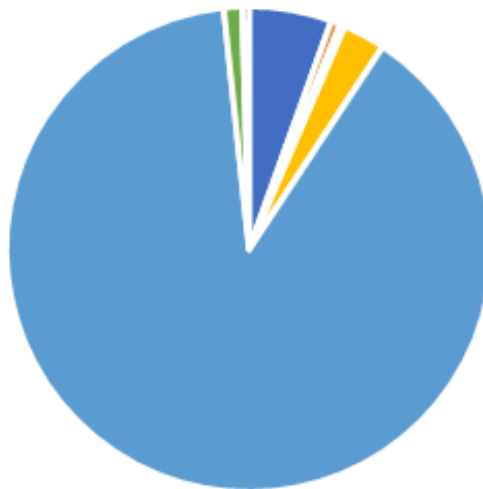
■ Investment Income ■ Deferred MMCCS ■ Donations ■ Rent ■ MCCSS Funding

Spending Breakdown

Spending

Purchased client services, mortgages, staff training and rent make up 1% or less of spending

Spending



■ Administrative Costs

■ Mortgages

■ Rent

■ Repairs and Maintenance

■ Salary

■ Staff training

■ Purchased Client Services